



College of Western Idaho

**BOARD OF TRUSTEES MEETING
WORK SESSION 8:30 A.M.
EXECUTIVE SESSION – 10:00 A.M./REGULAR MEETING - 10:50 A.M.
PRESIDENT'S CONFERENCE ROOM
6056 BIRCH LANE, NAMPA ID
June 27, 2011
MINUTES**

CALL TO ORDER AND VERIFICATION OF QUORUM

Chair Stanley Bastian called the meeting to order at 8:30 a.m. and verified that a quorum of the board was present at the meeting.

ATTENDANCE

Trustees: Stanley Bastian
Mary M.C. Niland
Guy Hurlbutt
Mark Dunham (approved arrival at 8:55)
Gordon Browning

Also present: Bert Glandon, President
Cheryl Wright, VP Finance and Administration
Rick Aman, VP Instruction
Craig Brown, Assistant Vice President
Donna Robinson, Executive Assistant
Steven Berenter, Attorney
Nick Miller, Attorney
Wyndi Halsey, Human Resources
Cathy Hampton, Operations Manager

WORK SESSION

Stanley Bastian

- Attorney Steven Berenter reviewed draft administrative policies and procedures regarding faculty contracts.
- Trustees requested revisions to be complete for review prior to the July 19, 2011 meeting.

Executive Session

At 10:00 a.m. a motion was made by Chairman Bastian to go into executive session under Idaho Code Sections 67-2345(1)(b)(c) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;(c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.

Stanley Bastian	aye
Guy Hurlbutt	aye
Mark Dunham	aye

Mary M.C. Niland aye
Gordon Browning aye

At 10:45 a.m., a motion was made to return to open session by Chair Bastian.

CALL TO ORDER AND VERIFICATION OF QUORUM

Chair Stanley Bastian called the meeting to order at 10:50 a.m. and verified that a quorum of the board was present at the meeting.

ATTENDANCE

Trustees: Stanley Bastian
 Mary M.C. Niland
 Guy Hurlbutt
 Mark Dunham
 Gordon Browning

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None

CONSENT AGENDA

- Chair Bastian called for remarks regarding the consent agenda items.

(M) Browning: Approve the President’s contract with noted changes. The motion carried unanimously.

(M) Browning: Approve the President’s summary with the noted changes. The motion carried unanimously.

(M): Dunham: Approve the financial consent agenda items as presented. The motion carried unanimously.

CWI PROFESSIONAL TRUCK DRIVING PROGRAM PRESENTATION

Bert Glandon

- Department Chair Jeff Schroeder introduced Program Head Ralph Dean and student presenters Jonathan Deese and Daniel Bassett.
- The students addressed the board and related their student experience.
- Ralph Dean presented information in the form of program brochures.

FACULTY SENATE OFFICERS

Bert Glandon

- Faculty Senate interim President Cathy Carson and interim Vice President Lynda Benson addressed the board.
- President Glandon publicly thanked Cathy and Lynda for their professionalism and collaboration.

CONTINUING BUDGET RESOLUTION

Cheryl Wright

(M) Niland: approve a continuing budget resolution for the Fiscal Year 2011 through July 2011, or, until the Trustees formally approve a Fiscal Year 2012 budget.

FINANCE COMMITTEE REPORT

Cheryl Wright

- Cheryl Wright and Jeff Shinn reviewed the packet of documents.
- Trustee Dunham recommends Risch Pisca be briefed on possible considerations regarding FY2011 one-time funds.

FY2012 BUDGET FIRST READING

Cheryl Wright

- Cheryl Wright reviewed the packet of documents.

REVIEW LEASE AGREEMENTS

Craig Brown

- Craig Brown reviewed the packet of documents.

(M) Dunham: authorize the CWI administration to pursue the recommendations for the Horticulture Program as outlined in the packet. The motion passed unanimously.

(M) Dunham: authorize the CWI administration to execute an amendment to the Oak Park lease as presented. The motion passed unanimously.

POLICIES SECOND READING

Bert Glandon

- Cathy Hampton reviewed the packet of documents.

(M) Hurlbutt: approve the following policies and procedures as amended: 4811, 5030, 5031, 5101, 5121, 5140, 5141, 5201, 5222, 5260, and 5261. The motion passed unanimously.

PRESIDENT’S REPORT

Bert Glandon

- President Glandon reviewed the packet of documents.
- President Glandon publicly thanked the One Stop Student Services staff for their above and beyond work for the success of our students.
- President Glandon reviewed the PTE building naming procedures.
- Jeremy Pisca will be invited to address the Board at the July meeting.

ADJOURNMENT

At 2:35 p.m. Chair Bastian adjourned the meeting.



Mark Dunham, Board of Trustees Secretary