



College of Western Idaho  
**BOARD OF TRUSTEES MEETING  
MEETING - 9:00 A.M.  
EXECUTIVE SESSION – 1:00 P.M.  
PRESIDENT’S CONFERENCE ROOM  
6056 BIRCH LANE, NAMPA ID  
June 25, 2010  
MINUTES**

**CALL TO ORDER AND VERIFICATION OF QUORUM**

Chair Guy Hurlbutt called the meeting to order at 9:00 a.m. and verified that a quorum of the board was present at the meeting.

**ATTENDANCE**

Trustees:                   Guy Hurlbutt  
                                  Mary M.C. Niland (Excused)  
                                  Tammy Ray (via telephone)  
                                  Mark Dunham (via telephone)  
                                  Stanley Bastian

Also present:               Bert Glandon, President  
                                  Rich Stover, Attorney for College of Western Idaho  
                                  Cheryl Wright, VP Finance and Administration  
                                  Rick Aman, VP Instruction  
                                  Joan Edwards, VP Advancement  
                                  Donna Robinson, Executive Assistant

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

**APPROVAL OF MINUTES**

Chair Hurlbutt called for remarks regarding the consent agenda items.

**(M) Bastian: approve the consent agenda items as presented. The motion carried unanimously.**

## **MCALAVIN GROUP OF COMPANIES PRESENTATION**

Present: Torry McAlvain  
Chuck Graves  
Penny Davis

Handout: The Future of Idaho Higher Education- Design/Build. Reviewed and discussed.

## **AUDIT RFP**

Also Present: Marilyn Griggs

- Trustee Ray reported on the findings of the finance committee.
- Cheryl Wright provided and discussed handout regarding results and ranking of the four firms.

**(M) Dunham: approve the recommendation of the finance committee to select Eide Bailly for CWI audit services up to the maximum cost quoted and further move to authorize Cheryl Wright to negotiate the fees with Eide Bailly. The motion carried unanimously.**

Cheryl Wright will notify all involved agencies of the Board decision.

Cheryl Wright will report final negotiated Eide Bailly costs to Board.

## **PRELIMINARY BUDGET INFORMATION**

Cheryl Wright

Also Present: Jeff Shinn

- Jeff Shinn reviewed packet documents.

## **LEGAL SERVICES DISCUSSION**

Guy Hurlbutt

Trustee Hurlbutt provided update regarding the negotiations and agreement.

**(M) Dunham: accept the Hawley Troxell law firm to provide services pursuant to the Retention Services Agreement. The motion carried unanimously.**

President Glandon signed the agreement and will notify Hawley Troxell.

Chairman Hurlbutt thanked Rich Stover and his firm for outstanding services to CWI. Specifically: Property Transfer from BSU, personnel issues, and the Seland College transfer.

## **PRESIDENT'S VEHICLE ALLOWANCE**

Guy Hurlbutt

Chairman Hurlbutt discussed the recommended changes to the President's vehicle allowance based on usage level.

Trustee Bastian will contact the local auto dealerships regarding a lease partnership. The Board will call a special meeting to discuss the results and place a motion.

## **SCHEDULE BOARD OF TRUSTEES REVIEW AND PLANNING RETREAT** Guy Hurlbutt

President Glandon recommends a date and time to perform annual Board review, annual President's evaluation and establish goals for the coming year.

## **PRESIDENT'S REPORT**

Bert Glandon

- President Glandon reviewed the packet of documents.

Also Present: Cathleen Currie

Cathleen Currie reviewed document 6.3 and the proposed program change.

**(M) Bastian: to indefinitely suspend the PN program. The motion carried unanimously.**

Trustee Dunham thanked Cathleen Currie for her outstanding service to the college.

Joan Edwards provided a CWI Foundation update.

**(M) Dunham: to allow CWI staff to transfer funds that have been donated to the college to the CWI Foundation. The motion carried unanimously.**

**(M)BASTIAN: move to ratify Brenda Pettinger as Dean of General Education.**

## **FACULTY SENATE UPDATE**

- Charles Dickinson and Lynda Benson provided an update for the Board.
- Rick Aman extended an open invitation to the weekly Dean's Council meetings.

**OLD BUSINESS**

NONE

**NEW BUSINESS**

NONE

**Executive Session**

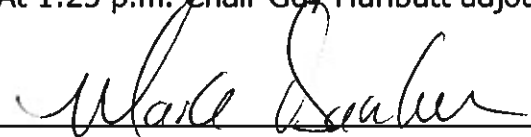
At 1:05 p.m. motion was made by Trustee Hurlbutt, seconded by Trustee Dunham, to go into executive session under Idaho Code Sections 67-2345(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Guy Hurlbutt	aye
Stanley Bastian	aye
Mark Dunham	aye
Tammy Ray	aye

At 1:25 p.m., a motion was made to return to open session by Trustee Hurlbutt.

**ADJOURNMENT**

At 1:25 p.m. Chair Guy Hurlbutt adjourned the meeting.

  
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Mark Dunham, Board of Trustees Secretary