

MINUTES
College of Western Idaho Board of Trustees
January 20, 2009
Hampton Inn and Suites at the Idaho Center
5750 Franklin Road, Trout Room
Nampa, Idaho

A meeting of the Trustees of the College of Western Idaho (CWI) was held January 20, 2009 at the Hampton Inn, Franklin Road, Nampa, Idaho.

Present:

Guy Hurlbutt, Chairman
Mary (M.C.) Niland, Vice Chairman
Mark Dunham, Secretary/Treasurer
Stanley Bastian
Tammy Ray

Absent:

None.

Call to Order.

Chairman Hurlbutt called the meeting to order at 9 a.m.

Chairman Hurlbutt suggested adding an Executive Session pursuant to Idaho Code 67-2345 (1)(c) *To conduct deliberations concerning labor negotiations or to acquire an interest in real property not owned by a public agency.*

M (Chairman Hurlbutt): to approve the agenda as presented with the addition of an Executive Session. Motion carried unanimously.

Public Forum.

No members from the public were present.

Minutes.

The minutes from December 11th, December 17th, December 23rd, and January 10th were presented. Chairman Hurlbutt requested that the Dec 11 Regular Session minutes be changed as follows: **page 5 under Presidential Search from “none” to “some.”** The corrected sentence should read **“Chairman Hurlbutt indicated some of the candidates appear to have no community college experience...”**

M (Bastian): to accept the December 11, 2008 Regular Session minutes as amended and Executive Session minutes as presented. Motion carried unanimously.

M (Niland): to accept the December 17, 2008 Special Session minutes and Executive Session minutes as presented. Motion carried unanimously.

M (Dunham): to approve the December 23 Special Session minutes and Executive Session minutes as presented. Motion carried unanimously.

It was noted by Chairman Hurlbutt the minutes of the January 10th meeting should reflect he made an extra motion at the start of that meeting to add Rand Spiwak to the Agenda to address the Board on his proposed consulting role, and that the motion was approved unanimously. The correction should read **“M (Hurlbutt): to amend agenda by adding Rand Spiwak to address his proposed consulting role. Motion carried unanimously.”**

M (Niland): to accept the January 10 Special Session minutes as amended by Chairman Hurlbutt and to accept the Executive Session minutes as presented. Motion carried unanimously.

Financial Report.

Cheryl Wright presented the financial report and stated that the cash & cash equivalents and investments total was \$4,892,800.

President's Report.

- Signage – New sign is up.
- Started work with CWI Way.
- Strategic Plan working with Hagler and Anderson.
- Workforce Development Director needed.
- Finalized PTE NOI packet to go to the SBOE in February. Official approval will be February 26, 2009.
- J.A. and Kathryn Albertson Foundation.
- Thanked Trustees for attending President's address.
- Excited about kick-off of classes.
- Community College Legislative luncheon was held on January 19, 2009. Twenty four out of 36 legislators were present.
- JFAC presentation is January 28, 2009 at 8:00 am.
- Advertising approach changing.
- Online – there are 12 courses total.
 - Every instructor is using some kind of on-line instruction such as Blackboard.
- Student Services working continuously and with superior service to students.
- Reviewed Google Analytics.

Executive Session IC 67-2345 (1)(c)

M (Chairman Hurlbutt): to move to Executive Session pursuant to Idaho Code 67-2345 (1)(c) to conduct deliberations concerning labor negotiations or to acquire an interest in real property not owned by a public agency. Motion carried by roll call vote at 10:40 a.m.

Chairman Hurlbutt noted that there is no need for a motion to leave executive session. **Chairman Hurlbutt declared that Executive Session was adjourned and returned to Regular Session at 11:50 a.m.**

Special Course Fees.

Vice Chairman Niland requested the information where it was dictated how the course fees have to be used.

Advisory Council Update.

Vacated.

Executive Session pursuant to Idaho Code 67-2345(1)(a)

M (Chairman Hurlbutt): to move to Executive Session pursuant to Idaho Code 67-2345(1)(a), to consider hiring a public officer, employee, staff member or individual agent.

Motion carried by roll call vote at 12:39 p.m.

Chairman Hurlbutt declared that Executive Session was adjourned and returned to regular session at 1:00 p.m.

Ratify New Employees

M (Vice Chairman Niland): to ratify the new employees as presented. *Motion carried unanimously.*

Presidential Search

Secretary/Treasurer Dunham reported that since August, the Board has performed due diligence in determining methods to be used and finding firms to submit proposals regarding CWI's presidential search. Two firms have been interviewed. Dunham emphasized the importance of having adequate systems in place to attract candidates nationally, as well as internationally. The firm needs to assist CWI in developing materials, processes and everything necessary to find the correct president. Factoring in all of the issues including costs, both finalists have great reputations and could do a good job, however one candidate stands out from the others.

M (Dunham): to enter into an agreement with Cizek & Associates to conduct the search for a president. *Motion carried unanimously.*

Secretary Dunham will notify all candidates and have a discussion with Rand Spiwak.

Policies

M (Bastian): to adopt policy 1.29 as amended, 1.32 as amended, 2.11 as amended, and 2.15 as amended. *Motion carried unanimously.*

M (Bastian): to table policy 2.40 and policy 2.40.1. *Motion carried unanimously.*

Property Transfer

Attorney Richard Stover reported that he has three (3) fully executed original versions of the transfer contract for the Idaho Center Boulevard property; the Second Amended Covenant of Use needs a BSU signature; and the closing will be within the 30 day period requirement.

Old Business

Chairman Hurlbutt asked Stanley Bastian to work with Rand Spiwak and the Albertson Foundation.

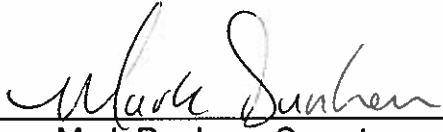
President Griffin will schedule a meeting with BSU to continue the discussions related to the transfer of the Seland College. Chairman Hurlbutt asked Trustee Dunham to continue his role in these meeting and will decide who should replace former Trustee Barrett.

New Business

None.

Adjourned

Chairman Hurlbutt adjourned the meeting at 2:22 p.m.



Mark Dunham, Secretary

2-17-09

Date